

# AMANDA HASS

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## EDUCATION

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### University of Massachusetts Boston

Boston, MA

M.A. Applied Linguistics

May 2021

Dissertation: *Smart Phone Moms: Using discourse analysis to explore how Moms experience smartphone technology as a caregiving tool for their child with diabetes*

### University of Minnesota Duluth

Duluth, MN

B.A. English

May 2017

Honors: *summa cum laude*

University of Worcester (UoW)

Worcester, England

“Study in England Programme” through UMD

August 2014 – May 2015

### University of Minnesota Duluth

Duluth, MN

B.A. Anthropology

May 2017

Honors: *summa cum laude*

Senior Research Project: *Does Your Food Speak to You? A Look into the Cultural Effects of Language in Menus*

## PROFESSIONAL EXPERIENCE

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### Vermont Agency of Education

Montpelier, VT

*Assessment Coordinator for Special Populations*

November 2024 – Present

- Manage the alternate assessment contract for state of Vermont, including reviewing and approving budget items, change requests, and contractor deliverables; additionally, preparing and delivering reports related to contract activities and results of assessment administration to Vermont Education Secretary and US Department of Education.
- Develop and review alternate assessment test items within a multi-state alternate assessment consortium, as well as share best practices on statewide alternate assessment administration.
- Develop and provide subject matter expertise on the development of assessments for students with significant cognitive disabilities, including qualifying English Learners for educators across Vermont.
- Analyze assessment data and develop alternate assessment technical assistance manuals based on trends in the data with guidance from a national technical advisory committee.
- Create and distribute subject matter expertise pertaining to testing accommodations and accessibility features for special populations such as students with disabilities and English Learners.
- Engage in outreach, training, and technical assistance to educators statewide who are administering the alternate assessment, Special Education directors, and other relevant public school staff.

## **Lumi Experiences**

Montpelier, VT

*Blog and Website Contributor*

September 2024 – November 2024

- Conducted in-depth research on cultural and historical topics related to Lumi trip destinations.
- Created engaging blog articles highlighting key aspects of regional culture, history, and travel experiences.
- Analyzed trends and optimized website content to enhance user engagement and improve overall website performance.

## **RESEARCH EXPERIENCE**

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### **University of Minnesota Duluth**

Duluth, MN

*Research Assistant, Memory Keepers Medical Discovery Team*

March 2017 – May 2021

- Coded and synthesized qualitative data using qualitative data analysis software, QDA Miner.
- Applied qualitative techniques and methods to collect data from and in cooperation with members of the Oklahoma Choctaw Tribe.
- Collaborated with Oklahoma Choctaw Tribe to establish, communicate, and follow proper IRB procedures in accordance with tribal information sharing preferences.
- Researched, wrote, and edited scientific literature reviews and abstracts to benchmark findings and connect to our larger strategies and goals.
- Synthesized and edited technical materials and visualized data to develop compelling narratives and stories that showcased our findings in a clear arc and appealed to a non-technical audience.
- Prepared and revised manuscripts for academic journal grammar and accuracy submission requirements using multiple citation styles.
- Managed references using a reference manager software.

### **University of Minnesota Duluth**

Duluth, MN

*Editorial Assistant, Journal of Anthropology and Humanism*

January 2017 – May 2017

- Analyzed and organized submitted works for anthropological themes.
- Created layout for the new website.
- Developed and shared creative anthropological thinking.

### **University of Minnesota Duluth**

Duluth, MN

*Field Assistant, Archaeological Field School*

June 2016 – August 2016

- Developed abilities to identify geological items from hands-on learning about the geological history of NE Minnesota.
- Gained an understanding of how ancient civilizations used rocks and other minerals as tools and other early devices.
- Excavated prehistoric settlement sites and found artifacts associated with early humans.
- Analyzed artifacts and interpreted the significance of them by associating them with their use as tools.

**University of Minnesota Duluth**

Duluth, MN

*Intern, Anthropology Collections*

January 2016 – May 2016

- Identified and categorized each individual artifact into groupings and different collections.
- Inventoried University of Minnesota Duluth's expansive anthropological artifacts collection.
- Created an interactive spreadsheet allowing for quick access to related information on all artifacts.

**TEACHING EXPERIENCE**

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**Central Vermont Adult Education**

Montpelier, VT

*Teacher and Community Coordinator*

April 2021 – July 2024

- Designed and developed individual, culturally-inclusive curricula for over 70 teens, adults, immigrants, and refugees from over 15 different countries.
- Developed formative assessments and implemented progress assessments, including BEST Plus 2.0 and CASAS, and used data from assessments to craft personalized educational goals that informed lesson plans.
- Identified gaps within the organization, then addressed those issues by researching new instructional design models. Engaged in training delivery and technical assistance using evidence-based adult learning principles to help remove gaps for colleagues.
- Moved the organization away from hard copies to digital platforms, including mobile courses. Video courses, online tests, and digital articles helped to retain and attract new customers. Resulted in increase in students.
- Coordinated and organized scheduling, technical training, outreach, and management of over 30 volunteers.
- Researched and synthesized new findings in educational research, and identified and integrated technologies that enabled digital engagement, including greater accessibility in learning, adaptation to different learning styles, promotion of creativity and communication, and reengagement of learners.

**University of Massachusetts Boston**

Boston, MA

*Teaching Assistant, Academic Support Programs*

August 2020 – May 2021

- Tutored young adult ESL students by assisting with homework, papers, and practice exams.
- Supported instructor by contributing to classroom discussions and developing formative assessments.
- Fostered motivation and success in the students by developing friendly relationships.

**Tutor.com**

Burlington, VT

*English Tutor*

April 2019 – September 2019

- Engaged with a diverse set of clients with a variety of reading and writing needs.
- Tutored and taught a variety of topics including resume/cover letter writing, job interview preparation, digital literacy, and essay revision.

**University of North Texas**

Burlington, VT

*Instructional Assistant, American Culture and Society*

August 2018 – December 2018

- Facilitated weekly discussions about various topics in the course.
- Evaluated students' progress by grading assignments, quizzes, and exams.

**University of Minnesota Duluth**

Duluth, MN

*Teaching Assistant, Cultural Anthropology*

August 2016 – December 2016

- Created and implemented activities as well as 15 minute lectures related to material discussed in class.
- Used the class as a field site to collect data for related topics in class.
- Initiated and organized classroom discussions to further emphasize topics being taught.

**SUPERVISORY EXPERIENCE**

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**University of Minnesota Duluth**

Duluth, MN

*Resident Advisor*

August 2015 – May 2017

- Developed excellent communication skills by advising over 60 students per year.
- Implemented problem solving skills to resolve conflicts that were brought forth by residents.
- Gained experience communicating and working with multiple ethnic cultures by assisting international renters.

**University of Minnesota Duluth**

Duluth, MN

*Summer Senior Program Advisor*

May 2015 – August 2016

- Gained experience working with multiple ethnic cultures by assisting international renters.
- Implemented professionalism by being a liaison between the Housing department and renters.
- Developed creativity by planning social programs geared towards the likes and interests of international residents.
- Honed leadership abilities by serving as a role model and resource for summer residents.

**PUBLICATIONS**

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Henderson, J.N., Carson, L., Tomette, A., **Hass, A.**, King, K. (2020) "Diabetes-by-Proxy: Virtual Embodiment of Disease by Oklahoma Choctaw Parents of Children with Type 1 Diabetes" in *Medical Anthropology Quarterly*.

Tomette, A., Henderson, J.N., **Hass, A.**, Carson, L., King, K. (2020) "Parental Stress as a Child With Diabetes Transitions From Adolescence to Emerging Adulthood" in *Journal of Patient Experience*.

## TECHNICAL PROFICIENCIES

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### Office Applications:

Microsoft Suite (Teams, Word, Excel, PowerPoint, SharePoint, etc.), Google Workspace, Zoom, Canva, Adobe Acrobat, Mendeley reference manager, Basic R skills, QDA Miner (qualitative data analysis software)

### Social Media Outlets:

Instagram, Facebook, LinkedIn, YouTube, Website design and content development

### Writing Style Guides:

Chicago Manual of Style, Harvard Style, AMA Style, APA Style, MLA Style

## HONORS & AWARDS

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Dean's List ( <i>6 semesters</i> ), University of Minnesota Duluth	2013 – 2017
William M. Crockett Scholarship, University of Minnesota Duluth	2016

## CERTIFICATIONS

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Mental Health First Aid	2024
Introduction to Project Management	2024

## PROFESSIONAL AFFILIATIONS

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Golden Key International Honour Society	2021 – Present
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## COMMUNITY SERVICE

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English Language Teacher, Central Vermont Adult Education	2020 – 2021
Cat Buddy, Animal Allies, Duluth, MN	2015
Food Preparer/Server, Damiano Center, Duluth, MN	2015
Community Council, University of Minnesota Duluth	2013 – 2014